

Council Agenda



**Epping Forest
District Council**

NOTICE OF COUNCIL MEETING

You are hereby summoned to a meeting of the **EPPING FOREST DISTRICT COUNCIL** to be held at the **COUNCIL CHAMBER, CIVIC OFFICES, EPPING** at 7.30 pm on Thursday, 29 June 2006 for the purpose of transacting the business set out in the agenda.

Handwritten signature of Peter Haywood.

PETER HAYWOOD
Joint Chief Executive (Resources)

Handwritten signature of John H. Scott.

JOHN SCOTT
Joint Chief Executive (Community)

**Democratic Services
Officer:**

Council Secretary: Ian Willett
Tel: 01992 564243 Email: iwillett@eppingforestdc.gov.uk

BUSINESS

1. MINUTES (Pages 5 - 30)

To approve as a correct record and sign the minutes of the meeting held on 18 May 2006 (attached).

2. DECLARATIONS OF INTEREST

(Joint Chief Executive) To declare interests in any item on the agenda.

3. ANNOUNCEMENTS

(a) Apologies for Absence

(b) Announcements

To consider any announcements by:

(i) the Chairman of the Council;

(ii) the Leader of the Council; and

(iii) any other Cabinet Member

(c) Member Computer Training – Award of Certificates

A number of members have completed IT training and will receive their certificates from the Chairman of the Council.

4. PUBLIC QUESTIONS (IF ANY)

To respond to questions of the Council made in accordance with the Council's Scheme. Questions will be tabled if not received in time to be incorporated into the agenda.

5. REPORTS OF THE CABINET (Pages 31 - 34)

To consider the following reports of the Cabinet:

- (a) Supplementary Estimates
- (b) Best Value Performance Plan

6. STATUTORY STATEMENT OF ACCOUNTS - 2005/06

To consider recommendations of the Finance and Performance Cabinet Committee from its meeting on 19 June 2006 (to follow). The Committee has been authorised by the Cabinet to report direct to the Council meeting so as to comply with the statutory timetable for publishing the statement.

The Statutory Statement has been circulated separately to all members of the Council.

7. EPPING FOREST DISTRICT STANDARDS COMMITTEE - FOURTH ANNUAL REPORT 2005/06 (Pages 35 - 52)

To consider the attached report.

The Chairman of the Standards Committee (Dr Derek Hawes) is unable to be present at this meeting and the report will be presented by the Deputy Monitoring Officer, Ian Willett.

8. EPPING FOREST DISTRICT AND PARISH REMUNERATION PANELS - ANNUAL REPORT 2005/06 (Pages 53 - 58)

(Remuneration Panel) To consider the attached report.

9. COMMITTEES, SUB-COMMITTEES AND PANELS - APPOINTMENTS OUTSTANDING FROM THE ANNUAL COUNCIL MEETING

Recommendation:

To make appointments to Committees, Sub-Committees and Panels which were not made at the Annual Meeting.

The following appointments were not made at the Annual Meeting:

- (a) Licensing Committee – one additional member to be nominated by the Liberal Democrats Group;
- (b) Joint Consultative Committee – one member to be nominated by the BNP Group;

- (c) Ad Hoc Panel on Top Management Structure – one member to be nominated by the Liberal Democrats Group; the Liberal Democrats Group have nominated Councillor J M Whitehouse;
- (d) Leisure Management – Contract Monitoring Board – one member to be nominated by the BNP Group;
- (e) Staff Appeals Panel – one substitute member to be nominated by each of the Conservative, Liberal Democrats and LRA Groups; the Liberal Democrats Group have nominated Councillor Mrs P Brooks, the LRA Group have nominated Councillor Mrs C Pond;
- (f) Group Representatives of the Conservative and BNP Groups on the District Development Control Committee;
- (g) Group Representatives of the Conservative, Liberal Democrats, LRA and BNP Groups on Area Plans Sub-Committee A; the LRA Group have nominated Councillor K Angold-Stephens;
- (h) Group Representatives of the Conservative and Liberal Democrats Groups on Area Plans Sub-Committee B;
- (i) Group Representative of the Conservative Group on Area Plans Sub-Committee C;
- (j) Group Representative of the Conservative Group on Area Plans sub-Committee D.

Group Leaders will report orally on outstanding nominations and the Council will be asked to make the necessary appointments.

10. MOTIONS

To consider any motions, notice of which has been given under Council Procedure Rule 11.

11. QUESTIONS BY MEMBERS

To answer questions asked after notice in accordance with the provisions contained in paragraph 10.3 of the Council Procedure Rules of the Constitution:

- (a) to the Chairman of the Council;
- (b) to any Member of the Cabinet; or
- (c) to the Chairman of any Committee or Sub-Committee.

12. EXCLUSION OF PUBLIC AND PRESS

Exclusion: To consider whether, under Section 100(A)(4) of the Local Government Act 1972, the public and press should be excluded from the meeting for the items of business set out below on grounds that they will involve the likely disclosure of exempt information as defined in the following paragraph(s) of Part 1 of Schedule 12A of the Act (as amended) or are confidential under Section 100(A)(2):

Agenda Item No	Subject	Exempt Information Paragraph Number
Nil	Nil	Nil

The Local Government (Access to Information) (Variation) Order 2006, which came into effect on 1 March 2006, requires the Council to consider whether maintaining the exemption listed above outweighs the potential public interest in disclosing the information. Any member who considers that this test should be applied to any currently exempted matter on this agenda should contact the proper officer at least 24 hours prior to the meeting.

Confidential Items Commencement: Paragraph 9 of the Council Procedure Rules contained in the Constitution require:

- (1) All business of the Council requiring to be transacted in the presence of the press and public to be completed by 10.00 p.m. at the latest.
- (2) At the time appointed under (1) above, the Chairman shall permit the completion of debate on any item still under consideration, and at his or her discretion, any other remaining business whereupon the Council shall proceed to exclude the public and press.
- (3) Any public business remaining to be dealt with shall be deferred until after the completion of the private part of the meeting, including items submitted for report rather than decision.

Background Papers: Paragraph 8 of the Access to Information Procedure Rules of the Constitution define background papers as being documents relating to the subject matter of the report which in the Proper Officer's opinion:

- (a) disclose any facts or matters on which the report or an important part of the report is based; and
- (b) have been relied on to a material extent in preparing the report and does not include published works or those which disclose exempt or confidential information (as defined in Rule 10) and in respect of executive reports, the advice of any political advisor.

Inspection of background papers may be arranged by contacting the officer responsible for the item.